



ST. BEDE'S

ANGLO-INDIAN HR. SEC. SCHOOL
SANTHOME - CHENNAI 600004



Bede's – 09 / 2021-22
15th September 2021

CIRCULAR

Dear Parents,

“Change is the only unchanging thing in this world” and we have to keep changing according to the need and times. It is at this time that the management and the staff of St. Bede's wish every parent and student happy and safe living, fighting all odds of this pandemic situation. At the same time, it is the responsibility of each of us, to follow all safety protocols meticulously, for the safety of oneself and others.

CHANGE IN CLASS TIMINGS FOR STD. IX TO XII

To keep abreast with the requirements of the Educational Department, the school will function in two sessions (Forenoon and afternoon) from **20.09.2021 (Monday)**. Henceforth, Batch 1 and Batch 2 will be attending face-to-face classes on the same day. All the six days of the week will be working days. The day's schedule will be as follows:

Forenoon Session (Batch 1)	Afternoon session (Batch 2)
08.30 to 09.15am – Session 1	12.30 to 01.15pm – Session 1
09.15 to 10.00am – Session 2	01.15 to 02.00pm – Session 2
10.00 to 10.15am – Break	02.00 to 02.15pm – Break
10.15 to 11.00am – Session 3	02.15 to 03.00pm – Session 3
11.00 to 11.45am – Session 4	03.00 to 03.45pm – Session 4

- ***All the tests will be conducted offline for classes IX to XII*** and the students must bring their own stationery (including papers) for the tests.
- All students of Std. IX to XII must be present in school in the batch assigned to them. If any student has some specific issues in attending face-to-face classes, parents are requested to meet the Headmaster.

SATURDAY TIMINGS

- Std. I to IX and XI will have online classes
- Std. X and XII (Both batches) will be present in school for the forenoon session.
- The time table for Saturdays will be as follows:

STD. X & XII (Face-to-face)

- ❖ 08.30 to 10.00am – Test
 - ❖ 10.00 to 10.15am – Break
 - ❖ 10.15 to 11.15am – Session 1
 - ❖ 11.15 to 11.30am – Break
 - ❖ 11.30am to 12.30pm – Session 2
- * Special timetable will be given, every week*

STD. IX & XI (Online)

- ❖ 10.15 to 11.15am – Session 1
 - ❖ 11.15 to 11.30am – Break
 - ❖ 11.30am to 12.30pm – Session 2
- * Special timetable will be given, every week*

STD. I TO VIII (Online)

- ❖ 09.00 to 10.00am – Catechism / Moral Science
- ❖ 10.00 to 10.15am – Break
- ❖ 10.15 to 11.00am – Session 1
- ❖ 11.00 to 11.15am – Break
- ❖ 11.15am to 12.00 noon – Session 2

LKG & UKG

No Classes on Saturdays

DISPERSAL TIMINGS

Students will be dispersed in staggered timings as follows:

Class	Forenoon Session (Batch 1)	Afternoon session (Batch 2)
Std.IX	11.30am	03.30pm
Std.X	11.35am	03.35pm
Std.XI	11.40am	03.40pm
Std.XII	11.45am	03.45pm

CHANGES IN TIMETABLE

- For KG to Std. V, there will not be any change in timetable.
- For VI to VIII, revised timetable will be sent by Saturday (18.09.2021) with new timings.
- For IX to XII, revised timetable will be sent by Saturday (18.09.2021) with new timings.

CLASS TIMINGS FOR STD. KG TO VIII

- Students of Std. I to VIII will have **online classes all the 6 days of the week**. On Saturdays, any one of the weekday's order will be followed and it will be announced during the week. Catechism and Moral Science classes will be conducted on Saturdays as usual, followed by two more sessions.
- New Timings:

STD. KG TO VIII

❖ 08.15 to 08.30am	– Well-Being Session
❖ 08.30 to 09.15am	– Session 1
❖ 09.15 to 09.20am	– Break
❖ 09.20 to 10.00am	– Session 2
❖ 10.00 to 10.15am	– Break
❖ 10.15 to 11.00am	– Session 3

FEE DUES

Parents who have not yet paid the previous year's fees and the current year, first term fees are exhorted to pay them immediately, either online or by DD/Cheques in favour of St. Bede's Anglo Indian Higher Secondary School, Santhome. Those who wish to pay it online can do so using the link fees.stbedeschennai.org and choose the relevant year, before going ahead with the payment details.

After the fee dues are cleared, students can collect their books from the school book stall. Students of all classes, except KG and Std.XI, can purchase uniform materials from the school book stall after paying for the same at the school office.

TERMINAL EXAM (FIRST TERM)

- For classes **KG to X**, First Term Terminal Exams will begin on **27.09.2021 (Monday)** and the schedule will be announced soon.
- For **Std.XI & XII**, First Term Terminal Exam will begin on **25.09.2021(Saturday)** and the schedule will be announced soon.

TERMINAL EXAM (FIRST TERM)

- For classes **KG to X**, First Term Terminal Exams will begin on **27.09.2021 (Monday)** and the schedule will be announced soon.
- For **Std.XI & XII**, First Term Terminal Exam will begin on **25.09.2021(Saturday)** and the schedule will be announced soon.
- Timings:

Class	Time	Mode
LKG & UKG	08.30 to 11.00am	Online Interactive Session with the children with a maximum of 10 min. per child
I to V	08.30 to 10.30am	Online (Written) / Answers to be posted in GCR
VI to VIII	08.30 to 10.30am	Online (Written) / Answers to be posted in GCR
IX & X (Batch 1)	08.30 to 11.00am	Offline (Written)
IX & X (Batch 2)	12.30 to 03.00pm	Offline (Written)
XI & XII (Batch 1)	08.30 to 11.30am	Offline (Written)
XI & XII (Batch 2)	12.30 to 03.30pm	Offline (Written)

GENERAL INSTRUCTIONS

- It is generally observed that the attendance for online classes is becoming alarming as days go by. Hence, **students are reminded to attend online classes regularly** and parents must make sure they attend classes properly. **Defaulters will neither be entitled for any award from the school**, nor will they be permitted for any extra-curricular activities.
- All students coming for face-to-face classes must **present themselves neatly with proper haircut and uniform. All students must wear proper shoes** when they come to school.
- **Attendance for Catechism and Moral Science classes is NOT optional.** Students missing Catechism / Moral Science classes will NOT be entitled for any award from the school.
- In case of valid reasons, students may be granted leave. In such cases, they must get prior permission from the class teachers for 1 day leave, AHM for 2 – 3 days and from the Headmaster for 4 days and more. However, leave requests may be sent by mail which will be duly approved by the person concerned. Visiting school for this purpose is generally discouraged. However, parents who wish to meet the Headmaster can come to school. Parents who visit the school must be vaccinated and submit the proof of it at the reception.
- Students who miss online classes (Std. I to VIII and KG Classes) must follow the same procedures, as above.
- Parents must make arrangements to pick up the children on time.

Wishing everyone good health and safety.

Assuring you of our prayerful support.

Regards,

Fr. Y L Irudayalaj

Fr. Y L Irudayalaj SDB
Headmaster
St. Bede's AIHSS
Santhome



Stay Safe during (COVID-19)



Avoid crowds/mass gatherings.



Maintain hand hygiene.



Disinfect.



Be aware of the signs and symptoms.

Together we can fight COVID-19!

#EatRightIndia #SwasthaBharat #HealthForAll